



Enrolment Policy

Ngāti Whātua Ōrākei Education Limited – Te Kura o Ngāti Whātua ki Tāmaki

1 Te Take me Hōkaitanga/Purpose and Scope

- 1.1 Te Kura o Ngāti Whātua ki Tāmaki (Kura) is a kura established under the Charter School framework (“we”, “us” and “our”). The Sponsor of Te Kura o Ngāti Whātua ki Tāmaki is Ngāti Whātua Ōrākei Education Limited.
- 1.2 This policy sets out how we manage ākonga enrolment in a manner that is fair, transparent, lawful, and consistent with the distinguishing character of the kura.
- 1.3 This policy applies to:
 - 1.3.1 Board, kaimahi, contractors, ākonga and whānau
 - 1.3.2 All applicants for enrolment at Te Kura o Ngāti Whātua ki Tāmaki

2 Whakamāramatanga – Whakamahinga/Interpretation and Application

- 2.1 The mātāpono of Te Kura o Ngāti Whātua ki Tāmaki are the values that guide the actions of the kura and its community, they ground the kura in tikanga Māori. This policy will be interpreted and applied in accordance with the mātāpono of Te Kura o Ngāti Whātua ki Tāmaki.

3 Inclusion of Ākonga with Special Education Needs

- 3.1 Te Kura o Ngāti Whātua ki Tāmaki welcomes ākonga with special education needs. Ākonga will not be refused enrolment on the basis of disability or learning support needs and will be considered for enrolment on the same basis as other applicants. Where an ākonga is enrolled, the kura will work in partnership with whānau to understand their strengths and needs, support participation in learning and kura activities, and plan reasonable supports to enable belonging, attendance, and success.

4 Enrolment Conditions

- 4.1 Te Kura o Ngāti Whātua ki Tāmaki is a Charter School and enrolls and operates in accordance with its approved distinguishing characteristics as a Ngāti Whātua-centred Māori-Medium kura.
- 4.2 Ākonga enrolling at Te Kura o Ngāti Whātua ki Tāmaki will be considered for enrolment if:
 - 4.2.1 They and their parent/caregiver accept the distinguishing characteristics of the Charter of Te Kura o Ngāti Whātua ki Tāmaki;
 - 4.2.2 The kura will not exceed its maximum roll by accepting the enrolment;
 - 4.2.3 The kura has a position to offer in the year level the ākonga is enrolling for;
- 4.3 Ākonga and their parent/caregiver will be required to attend and an enrolment interview, complete the enrolment form and provided the required supporting documentation.
- 4.4 If an ākonga has been excluded or expelled from another school, the board will meet to consider the individual case and accept or decline the enrolment.

5 Oversubscription and Ballot

- 5.1 Where the kura receives more applications than there are available places, enrolment will be managed through a ballot process which will be communicated to whānau.

6 Related Legislation and Authoritative Guidelines

- 6.1 All persons performing a function under this policy are required to comply with all applicable legislation (and any successor legislation) and authoritative guidance, including but not limited to:

- Education and Training Act 2020
- Privacy Act 2020
- New Zealand Bill of Rights Act 1990 and Human Rights Act 1993
- Any applicable Ministry of Education and Charter School Agency enrolment requirements

7 Ngā Herenga Kaupapa Here/Related Policies

7.1 Ākonga Inclusion Procedure

8 Policy Review

8.1 This policy is to be reviewed every three years, with any changes to be approved by the Board of Ngāti Whātua Ōrākei Education Limited. The date of next review is June 2029.

9 Version History

Version	Date	Amendments
1.0	3 July 2026	Draft New Policy

Approved by: Board of Ngāti Whātua Ōrākei Education Limited

Approval date: 3 July 2026

Policy Owner: Toi Mātauranga & Whanaketanga Chief Knowledge and Growth Officer