



Privacy Statement:

Ngāti Whātua Ōrākei Trustee Limited, Ngāti Whātua Ōrākei Management Limited Partnership and Ngāti Whātua Ōrākei Whai Māia Limited

1. Context

- 1.1. Ngāti Whātua Ōrākei Trustee Limited (**Ngāti Whātua Ōrākei Trust**) is the governing entity of the Ngāti Whātua Ōrākei group, with the purpose to receive, administer and protect the Trust's assets to ensure the cultural, social and commercial development of Ngāti Whātua Ōrākei for the benefit of its members.
- 1.2. Ngāti Whātua Ōrākei Trust has two wholly owned subsidiary companies - Ngāti Whātua Ōrākei Whai Māia Ltd (**Whai Māia**) and Ngāti Whātua Ōrākei Whai Rawa Ltd (**Whai Rawa**). Together we are referred to as the Ngāti Whātua Ōrākei Group (**the Group**).
- 1.3. Whai Māia is set up as a charitable entity and is responsible for the social and cultural development of Ngāti Whātua Ōrākei. Its focus is on whānau outcomes and it manages a large number of programmes covering areas such as culture and reo, te taiao, health, education, small business and employment.
- 1.4. Ngāti Whātua Ōrākei Management Limited Partnership is the employing entity for all kaimahi, aside from those employed by Whai Rawa.
- 1.5. This privacy statement relates only to the personal information processed by the Ngāti Whātua Ōrākei Trust (including Ōrākei Marae), Ngāti Whātua Ōrākei Management Limited Partnership and Whai Māia (and its subsidiaries), collectively referred to in this statement as 'we' and 'our'. It does not include the personal information processed by Whai Rawa.
- 1.6. This privacy statement explains how we manage personal information. It explains what information we collect, the purpose of collecting the information, how we'll use it and who we might share it with. It also explains how we protect personal information and your rights to access or correct the information we hold about you.
- 1.7. Much of the personal information we collect, use, store and share is about registered members of Ngāti Whātua Ōrākei, including prospective members (**Members**). We also collect and use personal information about other individuals we interact with, including people who apply to work with us or who we do business with, people who book our marae facilities, people who access our social and cultural support services, kaimahi and people who make enquiries via our website.
- 1.8. We may update this privacy statement from time to time, to reflect changes to privacy law or our operations. The updated version of this privacy statement will take effect immediately upon publishing and will automatically apply to all personal information that we hold (or that you have provided to us or authorise us to collect). This privacy statement was last updated in July 2026.

2. Interpretation

- 2.1. The mātāpono of Ngāti Whātua Ōrākei are the values that guide the actions of the hapū and the Group, they ground them in tikanga Māori. This statement will be interpreted and applied in accordance with the mātāpono of Ngāti Whātua Ōrākei, with particular emphasis on the following:

❖ **Tino rangatiratanga**

Kia tū a Ngāti Whātua Ōrākei i runga i tōna anō tino rangatiratanga.

Self-determination – we are self-reliant as Ngāti Whātua Ōrākei, now and forever.

❖ **Rangatiratanga**

Kia whakatinana i ngā āhuatanga tika o te rangatiratanga puta noa te hapū.

Leadership – to live and practice positive leadership throughout the hapū.

❖ **Whanaungatanga**

Kia kitea te mana me te tapu o ia kāwai heke i heke iho ai i a Tūperiri hei rangitāmiro i a tātou.

Kinship – to embrace and acknowledge the importance of our whakapapa and relationships and how these binds us together.

❖ **Kaitiakitanga**

Kia tiakina ō tātou whānau, o tatou whenua, ā tatou taonga me ā tatou rawa mō āke tonu atu.

Guardianship – to protect our people, our lands, our resources and our taonga forever.

❖ **Mana taurite**

Kia taurite te whai wāhi atu on ngā uri ki ngā painga me ngā angitu.

Equity – all hapū members have equal access to benefits and opportunities.

3. What personal information we collect about you

- 3.1. We only collect the minimum personal information we need for our lawful purposes. You do not have to give us the information we request but if you do not we may not be able to provide you with services or assistance.
- 3.2. Depending on our relationship with you and/or the type of services we are providing to you we will collect different types of personal information.
- 3.3. Our purposes for collecting your personal information are likely to involve one of the following, but when we collect the information we will let you know the specific reason why, which will inform how much information we collect and what type, how we use your personal information and keep it secure, and how long we will retain it:
 - a. **Registration** – we collect personal information about people who apply to become a Member. This includes whakapapa information, copies of identity documentation (such as birth certificates), and contact details.
 - b. **Members** – we maintain membership records, which means we sometimes collect new contact details to update those records. We may also collect additional information in relation to specific services or benefits (such as driver's licence details if using Trust vehicles).
 - c. **Communications and events** – we send communications to members on behalf of the Group, and collect and update contact details as necessary. These communications can include

personal information that has been collected about Members (such as photographs or information about their achievements). We also organise events, and collect personal information relating to participation in those events as well as related photographs and video.

- d. **Ōrākei Marae** – we collect information about people who book or visit the Ōrākei Marae, including their contact details and dietary needs. We also collect CCTV footage and health and safety related information about visitors to the marae.
- e. **Health and social support services** – we collect personal information (including contact details and medical information) about people who access our health and welfare services and programmes including vaccination and testing, takatū gym and fitness classes, health insurance, tamariki ora / well child services, whānau navigation services and housing.
- f. **Education services** – we provide programmes and services to support whānau success and achievement across education (including Te Kura o Ngāti Whātua ki Tāmaki and a licensed Puna Reo providing early learning in te reo), employment and enterprise. We collect personal information about people accessing these services so we can provide those services.
- g. **Cultural Services** – we collect information about people who access our cultural services and reo programmes in order to deliver those services to them.
- h. **Job applicants** – if you apply to work with us we will collect relevant information about you, which may include your job history, qualifications, relevant health information, credit history (where relevant to the role) and job references (with your consent).
- i. **Kaimahi** – If you are employed, contract or volunteer with us we will collect relevant information about you, which may include your name, contact details, bank account details for payment and other information we need to know about you in order to meet our obligations to you.
- j. **Business relationship** – we may need to collect personal information about you if we do business with you (such as your name and contact details).
- k. **Website/social media** – we may collect personal information about you when you communicate with us, including via social media or our website.

3.4. We collect most of this information directly from you (for example via webforms, apps, messaging, email, phone or in person interactions) but may also collect information from third parties which have your authorisation to share this with us or where we have a lawful right to collect it.

3.5. Where necessary, we will also provide you with further information about the collection, use, protection and access of your personal information in respect of specific kaupapa e.g. in application or registration forms.

3.6. We collect information about how people use our website using cookies and other analytics tools, but this information is not identifiable.

4. How we use your personal information

4.1. Your personal information helps us to achieve our goal of supporting our Members. To do this we may use the information we have collected about you to carry out any of the following:

- a. To assess applications for membership, including sharing your personal information with members of the Whakapapa committee.

- b. To manage your membership, including keeping your contact details up to date.
- c. To assess any applications for grants, scholarships or internships.
- d. To manage our governance processes including the annual AGM and voting processes.
- e. To confirm your membership of Ngāti Whātua Ōrākei with Whai Māia or Whai Rawa.
- f. To maintain Ngāti Whātua Ōrākei whakapapa records, membership and hapū databases, and the voting register.
- g. To assist with delivering membership services and benefits that are provided by Whai Māia or Whai Rawa. This includes sharing your personal information between the Ngāti Whātua Ōrākei Trust, Whai Māia or Whai Rawa so we can identify your eligibility for a service or benefit, communicate with you about a service or benefit you may be eligible for, or support the delivery of a service or benefit to you. Examples of membership services and benefits include the health insurance and Toi Tipu savings schemes.
- h. To communicate with Members about our activities including about events and the services and benefits available to members.
- i. To assess job applications and manage your ongoing relationship with us, including our obligations to you as an employee, contractor or volunteer.
- j. For any other purpose where we are required or authorised by law to do so.

5. When we disclose your personal information

- 5.1. In order to carry out any of the above activities, we may need to disclose your personal information to third parties but we will only do this where it is in line with the purpose of collection, or otherwise permitted by law, or we have your consent to do. These third parties are likely to be from the following:
 - a. The Ngāti Whātua Ōrākei Trust, Whai Rawa or Whai Māia, or any of their subsidiaries.
 - b. Our trusted partners and service providers (such as providers of IT services).
 - c. Any other third party where we are required or authorised by law to do so.

6. How we protect your personal information

- 6.1. We store all personal information we collect in secure systems that can only be accessed by the right people when they need it to do their job. We use secure cloud platforms to store and process information. We retain personal information only for as long as we need it.
- 6.2. We take all reasonable steps to protect the personal information we hold from loss, misuse or unauthorised access, modification or disclosure, including:
 - a. providing our employees with training on good information security practices;
 - b. regularly security testing our systems and platforms to ensure they are up to date and protected; and
 - c. requiring all our employees to maintain confidentiality in respect of personal information.

7. You can access or correct your personal information at any time

7.1. You have the right to ask us for a copy of the information we hold about you, or to ask us to correct it if you think it's wrong. To make a privacy request, update your information, or tell us about any concerns, please:

- visit us at: Level 1, AECOM Building, 8 Mahuhu Crescent, Auckland Central, 1010
- call us on: +64 9 366 1670
- email us at: privacy@nwo.iwi.nz

8. Tell us if you have concerns about your information

8.1. If you have any concerns about the way we have collected, used or shared your information, or you think we have refused a request for information without a good reason, then please let us know using the contact details above and we will try our best to resolve them.